## VANGUARD WEBSITE INFORMATION

In order to review monthly financials, check your account, receive email blasts, obtain forms, make a payment, etc., please sign up on the Vanguard Website:

<u>https://Vanguard.Cincwebaxis.com</u> (please allow up to 48 hours to receive your private password). Once your password is received, you will have the option to change your password.

You may also pay your common charges through this website; please note: if your common charge amount changes in your communities fiscal year, you will need to go in and update the amount.

For ACH payments (common charges taken out automatically); please contact our Accounting Office at (813) 955-5924 for the authorization form as well as your voided check. Note: With ACH payments, no need to change amount for the fiscal year adjustments. This is done automatically and there is no fee for this service.

For problems signing up on our website, please call (813) 955-5927.